

MINUTES OF THE MEETING

THURSDAY, JULY 9, 2024, 6:00 P.M.
100 E. O'CONNELL STREET, HOWE, TEXAS



MEMBERS PRESENT: Kevin Crosson, Janie Finney, Clay Wilson, Brandon Grooms, Sharla Ross, Kent Lowder

MEMBERS ABSENT:

STAFF PRESENT: Monte Walker, City Administrator/COO of HCFDC

MEETING WAS CALLED TO ORDER BY BOARD PRESIDENT SHARLA ROSS AT 6:00 PM, AND IT WAS RECOGNIZED A QUORUM WAS PRESENT.

- I. DISCUSS, CONSIDER, AND ACT UPON THE MINUTES OF THE MEETING HELD JUNE 25, 2024.** Motion was made by Kent Lowder to accept the Minutes of the Meeting held June 25, 2024. The motion was seconded by Janie Finney and approved unanimously.
- II. REVIEW PROPOSALS FOR GIS SERVICES.** Alexis Jackson of the Civic Connections Group gave a presentation along with a handout.
- III. DISCUSS, CONSIDER, AND ACT UPON A CONTRACTING COMPANY FOR GIS MAPPING SERVICES.** Brandon Grooms made a motion to take no action which was seconded by Kent Lowder. The motion was approved unanimously.
- IV. DISCUSS, CONSIDER, AND ACT UPON A VICE PRESIDENT OF THE HOWE COMMUNITY FACILITIES DEVELOPMENT CORPORATION.** Janie Finney made a motion to nominate Kent Lowder as Vice President of the HCFDC. Kevin Crosson seconded the motion. The motion carried unopposed with Kent Lowder abstaining from the vote.
- V. DISCUSS, CONSIDER, AND ACT UPON A TREASURER OF THE HOWE COMMUNITY FACILITIES DEVELOPMENT CORPORATION.** Clay Wilson nominated Brandon Grooms to serve as Treasurer. Janie Finney seconded the motion which was approved unanimously with Brandon Grooms abstaining from the vote.
- VI. DISCUSS, CONSIDER, AND ACT UPON A SECRETARY OF THE HOWE COMMUNITY FACILITIES DEVELOPMENT CORPORATION.** Janie Finney nominated Kevin Crosson for Secretary of the HCFDC and Brandon Grooms seconded the motion. The motion carried unanimously with Kevin Crosson abstaining from the vote.
- VII. DISCUSS, CONSIDER, AND ACT UPON UPDATING ALL SIGNATURE CARDS FOR THE HOWE COMMUNITY FACILITIES DEVELOPMENT CORPORATION.** Clay Wilson made the motion to update all banking signature cards according to

current positions on the board. Kevin Crosson seconded the motion and the motion passed unanimously with Brandon Grooms abstaining.

- VIII. DISCUSS, CONSIDER, AND ACT UPON A USING A DBA FOR THE HOWE COMMUNITY FACILITIES DEVELOPMENT CORPORATION.** After discussion, it was determined that the Howe Community Facilities Development Corporation would use "Howe EDC" as the DBA (Doing Business As). The motion was made by Clay Wilson and seconded by Janie Finney. The motion carried unanimously.
- IX. DISCUSS, CONSIDER, AND ACT UPON MOVING FUNDS TO A NEW CD INVESTMENT ACCOUNT.** A motion was made to table by Kevin Crosson. Kent Lowder seconded the motion which was carried unanimously.
- X. BUDGET WORKSHOP.** Monte Walker reviewed the budget which was presented to be \$159,582.30. Cash-in-hand was presented as \$324,460.54 including the checking account and CD. The budget was proposed to be a balanced budget.

THERE BEING NO OTHER FURTHER BUSINESS TO DISCUSS THE MEETING WAS ADJOURNED AT 7:49 PM.



**MONTE WALKER, CITY
ADMINISTRATOR/COO OF
HCFDC, CITY OF HOWE**