

# MINUTES OF THE MEETING

THURSDAY, MARCH 7, 2024, 6:00 P.M.  
100 E. O'CONNELL STREET, HOWE, TEXAS



**MEMBERS PRESENT:** Kevin Crosson, Janie Finney, Clay Wilson, Brandon Grooms, Sharla Ross, Kent Lowder

**MEMBERS ABSENT:** Dana Nixon

**STAFF PRESENT:** Monte Walker, City Administrator/COO of HCFDC

**MEETING WAS CALLED TO ORDER BY BOARD PRESIDENT SHARLA ROSS AT 6:00 PM, AND IT WAS RECOGNIZED A QUORUM WAS PRESENT.**

- I. DISCUSS, CONSIDER, AND ACT UPON THE MINUTES OF THE MEETING HELD MARCH 7, 2024.** Clay Wilson made a motion to approve the minutes as presented. It was carried by Kevin Crosson. The motion carried unopposed.
- II. THE BOARD HEARD A PRESENTATION FROM MAURICE SCHWANKE OF BUREAU VERITAS ON AN UPDATE OF THE COMPREHENSIVE PLAN.**
- III. DISCUSS, CONSIDER, AND ACT UPON EXECUTION OF COMPREHENSIVE PLAN UPDATE.** No action was taken.
- IV. DISCUSS LIABILITY FOR BOARD MEMBERS.** Kent Lowder gave an update and discovered the board members are covered through the City of Howe's policy.
- V. DISCUSS, CONSIDER, AND ACT ON PROPOSED BUDGET AMENDMENT.** Monte Walker gave a description of the changes which increased the expected revenue and removed the salary of the EDC Director which was moved to Projects. Brandon Grooms made a motion to approve the budget amendment and was carried by Kent Lowder. The motion carried unopposed.
- VI. DISCUSS, CONSIDER, AND ACT UPON AGENDA ITEMS FOR THE JUNE 6, 2024, HCFDC BOARD MEETING.** Clay Wilson suggested the Comprehensive Plan, Real Property, and the 2024-25 Budget. Sharla Ross suggested a change of date for the next meeting which was agreed upon to be June 11, 2024. Kent Lowder made a motion for the agenda to include the Comprehensive Plan, Real Property, the 2024-25 budget workshop, and a final determination of liability insurance. The motion was carried by Kevin Crosson. The motion was carried unopposed.

## EXECUTIVE SESSION

- VII. DISCUSS, CONSIDER, AND ACT UPON ANY ITEMS LISTED UNDER EXECUTIVE SESSION, IF NEEDED.** Kent Lowder motioned to act on discussed matters in

Executive Session. The motion was seconded by Janie Finney. The motion carried unanimously.

**THERE BEING NO OTHER FURTHER BUSINESS TO DISCUSS THE MEETING WAS ADJOURNED AT 7:38 PM.**



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**MONTE WALKER, CITY  
ADMINISTRATOR/COO OF  
HCFDC, CITY OF HOWE**