

MINUTES OF THE MEETING

MONDAY, AUGUST 7, 2023, 8:45 P.M.
100 E. O'CONNELL STREET, HOWE, TEXAS



MEMBERS PRESENT: Kevin Crosson, Janie Finney, Dana Nixon, and Clay Wilson

MEMBERS ABSENT: None

STAFF PRESENT: Monte Walker, Director of Economic Development

MEETING WAS CALLED TO ORDER BY BOARD PRESIDENT CLAY WILSON AT 8:45 PM, AND IT WAS RECOGNIZED A QUORUM WAS PRESENT.

- I. DISCUSS AND CONSIDER APPROVAL OF THE MEETING MINUTES HELD JULY 29, 2023:** Janie Finney moved to approve the minutes. Kevin Crosson sounded the motion which carried in favor 4/0/0.
- II. REVIEW THE JULY 2023 BANK STATEMENT:** Director of Economic Development Director informed the board of an expenditure of \$4,537 that should have come from the Collins Memorial Fund for a porch repair at Summit Gardens but instead was taken from the HCFDC account. Janie Finney requested the Director to inquire about getting that amount refunded to the HCFDC account.
- III. REVIEW CHANGES TO THE HOWE COMMUNITY FACILITIES DEVELOPMENT CORPORATION ARTICLES OF INCORPORATION:** The major changes to the were discussed which included adding the ability to invoke an assumed name for the corporation, expand the territorial boundary requirements for board members, adding the name of Chief Operating Officer, President, Treasurer, City Administrator, and City Secretary to accounts, requiring two signatures.
- IV. REVIEW BYLAWS OF THE HOWE COMMUNITY FACILITIES DEVELOPMENT CORPORATION:** The major changes to the were discussed which included adding the ability to invoke an assumed name for the corporation, expand the territorial boundary requirements for board members, adding the name of Chief Operating Officer, President, Treasurer, City Administrator, and City Secretary to accounts, requiring two signatures.
- V. DISCUSS AND ACT UPON SUBMITTING CHANGES OF THE HOWE COMMUNITY FACILITIES DEVELOPMENT CORPORATION ARTICLES OF INCORPORATION TO THE CITY COUNCIL FOR APPROVAL:** The Board approved the changes 4/0/0 with Dana Nixon making the motion. Clay Wilson sounded the motion.
- VI. DISCUSS AND ACT UPON SUBMITTING CHANGES TO THE HOWE COMMUNITY FACILITY DEVELOPMENT CORPORATION BYLAWS TO THE CITY COUNCIL FOR APPROVAL:** The Board approved the changes 4/0/0 with Kevin Crosson making the motion. Janie Finney sounded the motion.

- VII. **THE HOWE COMMUNITY FACILITIES DEVELOPMENT CORPORATION WILL HOLD A PUBLIC HEARING TO APPROVE THE 2023-24 COMMUNITY DEVELOPMENT CAPTIAL IMPROVEMENT PLAN OF HOWE COMMUNITY FACILITIES DEVELOPMENT CORPORATION:** No one from the audience had a comment.
- VIII. **END PUBLIC HEARING.**
- IX. **DISCUSS AND ACT UPON THE APPROVAL OF THE 2023-24 HOWE COMMUNITY FACILITIES DEVELOPMENT CORPORATION BUDGET OF \$136,127.13:** The Board approved the budget income amount of \$136,127.13 and expenditure amount of \$142,783.09 by a vote of 4/0/0. Dana Nixon gave the vote of “yay.” Kevin Crosson gave the vote of “yay.” Janie Finney gave the vote of “yay.” Clay Wilson gave the vote of “yay.”

THERE BEING NO OTHER FURTHER BUSINESS TO DISCUSS THE MEETING WAS ADJOURNED AT 9:22 PM.



**MONTE WALKER,
DIRECTOR OF ECONOMIC
DEVELOPMENT, CITY OF
HOWE**